



STATE OF MICHIGAN
STATE BOARD OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

April 28, 2014

MEMORANDUM

TO: State Board of Education

FROM: Michelle Fecteau, NASBE Delegate

SUBJECT: Discussion Regarding National Association of State Boards of Education Nominations for Awards and Board of Directors

State Board of Education members have received a communication from the National Association of State Boards of Education (NASBE) regarding nominations for Board of Directors (Attachment A). This year, nominations are being solicited for President-elect and Area Director.

Nominations are also being accepted for Awards in the categories of Distinguished Service, Friend of Education, and Policy Leader of the Year (Attachment B).

State Boards of Education are encouraged to review and discuss the nominations prior to the NASBE Annual Business meeting. All nominations must be submitted to NASBE by June 3, 2014.

STATE BOARD OF EDUCATION

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT
DANIEL VARNER – SECRETARY • RICHARD ZEILE – TREASURER
MICHELLE FECTEAU – NASBE DELEGATE • LUPE RAMOS-MONTIGNY
KATHLEEN N. STRAUS • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • (517) 373-3324

2014 Nominations for Board of Directors

The National Association of State Boards of Education is pleased to announce the call for nominations for the 2015 Board of Directors. As NASBE moves forward as the only organization supporting and representing state boards of education, this is the opportunity for you to be part of your association's leadership by nominating a colleague or by placing your name in nomination to be president-elect, secretary-treasurer, or area director.

Importance and Authority of the NASBE Board of Directors

NASBE is a membership-directed association, and the NASBE Board of Directors is its member-elected governing body. The Board establishes the association's priorities and as such plays a key role in ensuring state boards have the resources and support needed to be highly effective, deliberative bodies working on behalf of our students and their families. Board of Directors' authorities and responsibilities include:

1. Hiring and evaluating NASBE's Executive Director;
2. Establishing the association's strategic plan;
3. Approving the association's budget;
4. Setting priorities for NASBE's services to state boards (e.g., through conferences, study groups, projects, research, and communications);
5. Serving as the voice of state boards in response to education-related events and issues affecting states and the nation as a whole; and
6. Communicating the issues and concerns of state boards and individual state board members to the association's staff, enabling NASBE to continually refine and target its services to members.

Serving on the NASBE Board of Directors is an incredibly important role that benefits your state and other boards across the country, as well as being personally rewarding.

Board of Directors' Positions

1. *President-elect.* The President-elect shall be nominated and voted on by the general membership at the annual business meeting during the annual conference. The President-elect shall become President following his/her term as President-elect.

2. *Area Director.* The Area Directors shall be elected by majority vote of voting states of the particular area during the area meetings at the annual conference. Area Directors shall serve for two years with staggered terms and may hold the same office for two consecutive terms only. Area Directors take office January 1st following election.

3. *Secretary-Treasurer.* The Secretary-Treasurer shall be nominated and voted on by the general membership at the annual business meeting during the annual conference. The current Secretary-Treasurer is in his first year of his two-year term; therefore, there will not be a vote for Secretary-Treasurer this year.

Criteria for Office

According to the NASBE Bylaws, the following criteria must be met in order to be eligible to serve as an Officer or Area Director:

- An individual shall be a member of a NASBE dues-paying state board of education;
- Candidates at the time of election to office may not be in the final year of a term of service on their state board of education, except that any person actually assuming the office of president shall be eligible to complete normal terms as president and Immediate Past-President even though that person's state board term may be expired; and
- All candidates must submit a letter of support from their state board of education to be eligible to run for office. In addition, to be eligible to be President-elect, the candidate shall have prior NASBE Board of Director service or have served as a chairperson of a study group, the Public Education Positions Committee, or the Governmental Affairs Committee.

The Board of Director's Policy Manual also specifies that candidates:

- Should have the ability to attend monthly conference calls and face-to-face meetings when scheduled; and
- Should have the ability to attend the annual conference held in October.

NASBE encourages each state board to place the nominations on their respective board agendas.

Nominating Process

In order to be officially nominated and placed on the ballot please send a nominations packet to Kristie Jones at NASBE either by email (kristiej@nasbe.org) or regular mail to NASBE headquarters by **June 3rd**. A complete nominations packet should include the following:

- Letter of support from state board of education;
- Biographical information on the candidate; and
- Brief statement asserting candidate's interest in serving (*to include any relevant details about beliefs, experiences, issues of importance*).

If a nominated candidate withdraws between the close of nominations and the annual business meeting or area meeting, leaving one candidate or no candidate for the position, nominations may be made from the floor of the business or area meeting.

Balloting

In accordance with the Bylaws:

The election of the President-elect and Secretary-Treasurer is done at the annual business meeting. Balloting for the Area Directors takes place at the annual area meetings. All of these meetings take place during NASBE's annual conference, which this year is being held October 16-18 in Denver, Colorado. States that are unable to send a delegate to the meeting will be able to vote electronically. Ballots must be received at the national office by **September 3rd**.

Current 2014 Board of Directors

Executive Committee

President- Jane Goff, Colorado

President-elect- Mary Lord, District of Columbia

Immediate Past President- Patrick Guida, Rhode Island

Secretary/Treasurer-Kenneth Willard, Kansas

Area Directors

Central-Deborah Cain, Ohio & Rachel Wise, Nebraska

Northeastern-Steve Pound, Maine & Randall "R.L." Hughes, Delaware

Southern- Brenda Gullett, Arkansas & Jay Barth, Arkansas

Western-Samuel Henry, Oregon & Barbara Corry, Utah

Other Members of the Board

New State Board Member Representatives: Serilda Summers-McGee, Oregon & James McNiece, Kansas

President, National Council of State Education Attorneys (NCOSEA): Katie Cornetto, North Carolina

President, National Council of State Board of Education Executives (NCSBEE): Donna Johnson, Delaware

The National Association of State Boards of Education

NOMINATION GUIDELINES

for the

2014 DISTINGUISHED SERVICE AWARD

In Recognition of the Paramount Importance of
Leadership to the Quality of American Education
and the Shaping of Its Future

The National Association of State Boards of Education is a private, non-profit organization representing state and territorial boards of education. Our principal objectives include: strengthening state leadership in educational policymaking; promoting excellence in the education of all students; advocating equality of access to educational opportunity; and assuring continued citizen support for public education.

NASBE DISTINGUISHED SERVICE AWARD

Award Information and Entry Procedures

A. Purpose

This Award provides an annual opportunity to recognize the outstanding contributions to education that are made by state board of education members from across the country. It highlights the ongoing dedication of men and women who serve selflessly in the education of our nation's youth.

Three Distinguished Service Awards are presented each year at the Annual Conference to current or recently retired members of state boards representing three different NASBE geographic regions. Members of the National Association of State Boards of Education may nominate for national recognition men or women whose past or current efforts on behalf of education are deemed to be outstanding benefit to the quality of American education and shaping of its future.

B. Nomination Procedure

All NASBE members in good standing are encouraged to submit nominations for review by the Award Selection Committee. Nominations may come from a state board OR from an individual member of that board. The following information on each nominee shall be submitted *prior to* the deadline for acceptance:

- *brief letter of endorsement of nominee by nominator;
- *official nomination form; and
- *completed questions attached to form.

No other materials will be submitted to the Awards Committee for their review.

C. Award Selection Committee

This committee is appointed annually by the President of NASBE during the first quarter of the calendar year. It shall consist of five NASBE members. The President-elect of NASBE shall serve on the committee as chairman, but shall not vote except in a tie.

D. Eligibility

A nominee for the Distinguished Service Award shall meet **all** of the following criteria:

1. Have exhibited personal and professional dedication to improving American education through specific state and/or national achievements of singular merit.
2. Have exemplified throughout his/her career the finest objective, informed, non-partisan leadership on issues within his/her purview.
3. Have demonstrated successful collaboration with other individuals, organizations or agencies in the field of education for effective, mutually beneficial purposes.
4. Have worked consistently to bring greater benefit to the educational experience of all students through achievements reflective of the principal purposes of the Association.
5. While not a requirement for nomination, service on a National Association for State Boards of Education committee, study group or Board of Directors will be a consideration when choosing Distinguished Service Award winners.

**OFFICIAL NOMINATION FORM
NASBE 2014 Distinguished Service Award**

I am pleased to nominate the individual listed below for the **NASBE Distinguished Service Award**:

Name of Nominee _____

Home Address _____

Telephone (h) _____ (o) _____ (c) _____

Email address _____

Name of Nominator _____

Title _____

Address _____

Telephone (h) _____ (o) _____

Email address _____

Signature _____ **Date** _____

**PLEASE COMPLETE THE FOLLOWING QUESTIONS ON A SEPARATE PIECE OF PAPER
AND ATTACH TO THE OFFICIAL NOMINATION FORM. (250 words or less per question)**

1. Give a brief description of the nominee's board career.
2. List individual contributions, achievements, or recognitions resulting from membership on the State Board of Education.
3. List any service on a NASBE study group, committee, or on the Board of Directors.
4. Provide a brief description of other achievements to improve education within the state or nation.
5. List specific education policies that have been instituted or influenced through leadership of the nominee.

Return this Official Nomination Form by email and/or mail along with the completed questions and letter of endorsement by **June 3, 2014** to:

**Award Committee
NASBE, c/o Kristie Jones
2121 Crystal Drive, Suite 350
Arlington, VA 22202
Email: kristiej@nasbe.org**

Materials that are not at NASBE offices by the closing date cannot be considered by the Award Committee.

The National Association of State Boards of Education

NOMINATION FORM

for the

2014 FRIEND OF EDUCATION AWARD

In Recognition of the Paramount Importance of
Leadership to the Quality of American Education
and the Shaping of Its Future

The National Association of State Boards of Education is a private, non-profit organization representing state and territorial boards of education. Our principal objectives include: strengthening state leadership in educational policymaking; promoting excellence in the education of all students; advocating equality of access to educational opportunity; and assuring continued citizen support for public education.

NASBE FRIEND OF EDUCATION AWARD

Award Information and Entry Procedures

A. Purpose

This Award provides an annual opportunity to recognize citizens whose primary work may be outside the realm of education policy and education systems, but whose contributions to education are significant and enduring. It underscores the vital relationship that exists between committed individuals and American education -- a relationship that is continually renewed by the ongoing dedication of the men and women we seek to honor. The award is presented at our Annual Conference.

Members of the National Association of State Boards of Education may nominate for national recognition a person or organization whose past or current efforts on behalf of education and education reform are deemed to be of outstanding benefit to the students in our nation's schools, to the people who work in the field of education, and to the quality of American education overall. *For this award, we seek to consider non-traditional nominees, such as individuals or organizations from the fields of business, the arts, entertainment, or sports.* The purpose of the award and its two-fold goal of recognizing and strengthening the bond between education and business, civic or political organizations should be considered in the nomination process.

B. Nomination Procedure

All NASBE members in good standing are encouraged to submit nominations for review by the Award Selection Committee. Nominations may come from a state board OR from an individual member of that board. The following information on each nominee shall be submitted *prior to* the deadline for acceptance:

- *brief letter of endorsement of nominee by nominator;
- *official nomination form; and
- *completed questions attached to form.

No other materials will be submitted to the Award Committee for their review.

C. Award Selection Committee

This committee is appointed annually by the President of NASBE during the first quarter of the calendar year. It shall consist of five NASBE members. The President-elect of NASBE shall serve on the committee as chairman, but will only vote in case of a tie.

Eligibility

A nominee for the Friend of Education Award shall meet **all** of the following criteria:

1. Have exhibited personal and professional dedication to improving American education through specific state and/or national achievements of singular merit within the past three years.
2. Have demonstrated successful collaboration with other individuals, organizations or agencies in the field of education for effective, mutually beneficial purposes.
3. Have worked consistently to bring greater benefit to the educational experience of all students through achievements reflective of the principal purposes of the Association.

OFFICIAL NOMINATION FORM

2014 NASBE Friend of Education Award

I am pleased to nominate the individual listed below for the **NASBE Friend of Education Award**:

Name of Nominee _____

Home Address _____

Telephone (h) _____ (o) _____ (c) _____

Email address _____

Name of Nominator _____

Title _____

Address _____

Telephone (h) _____ (o) _____

Email address _____

Signature _____ **Date** _____

PLEASE COMPLETE THE FOLLOWING QUESTIONS ON A SEPARATE PIECE OF PAPER AND ATTACH TO THE OFFICIAL NOMINATION FORM. (250 words or less per question)

1. Give a brief description of the nominee's professional career (employed/volunteer) and experience, including current activities.
2. List other civic and community work, achievements, recognitions, etc.
3. Provide a brief description of the nominee's state and/or national programs or other endeavors to improve, benefit and support American education *within the last three years*.
4. Describe how the nominee's ability to work effectively and reach specific goals in collaboration with other individuals, organizations or agencies has benefitted his/her work on behalf of education.
5. List specific education programs and/or policies that have been instituted or influenced through the leadership and commitment of the nominee.

Return this Official Nomination Form by email or mail along with the completed questions and letter of endorsement by **June 3, 2014** to:

Award Committee
NASBE c/o Kristie Jones
2121 Crystal Drive, Suite 350
Arlington, VA 22202
Email: kristiej@nasbe.org

Materials that are not at NASBE offices by the closing date cannot be considered by the Award Committee.

The National Association of State Boards of Education

NOMINATION FORM

for the

2014 POLICY LEADER OF THE YEAR AWARD

In Recognition of the Paramount Importance of
Leadership to the Quality of American Education
and the Shaping of Its Future

The National Association of State Boards of Education is a private, non-profit organization representing state and territorial boards of education. Our principal objectives include: strengthening state leadership in educational policymaking; promoting excellence in the education of all students; advocating equality of access to educational opportunity; and assuring continued citizen support for public education.

NASBE POLICY LEADER OF THE YEAR AWARD

Award Information and Entry Procedures

A. Purpose

This Award provides an annual opportunity to recognize the contributions to education made by **national or state policymakers and education leaders**. It underscores the vital role that creative, committed and enduring leadership plays in improving and sustaining our education system.

Members of the National Association of State Boards of Education may nominate for national recognition a man or woman whose past or current efforts on behalf of education and education reform are deemed to be of outstanding benefit to the quality of American education and shaping of its future. *For this award, we seek to consider nominees (other than members of state boards of education) who have specifically had an impact on education policy and the education system, either in their role as national policymakers and administrators or as citizens who have contributed to the improvement of education through venues such as national commissions, task forces, or other significant boards and organizations.* The purpose of the award and its goal of recognizing the importance of leadership in educational improvement and innovation should be considered in the nomination process. The Policy Leader of the Year Award is presented at our Annual Conference.

B. Nomination Procedure

All NASBE members in good standing are encouraged to submit nominations for review by the Award Selection Committee. Nominations may come from a state board OR from an individual member of that board. The following information on each nominee shall be submitted *prior to* the deadline for acceptance:

- *brief letter of endorsement of nominee by nominator;
- *official nomination form; and
- *completed questions attached to form.

No other materials will be submitted to the Board of Directors for their review.

C. Award Selection Committee

The winner of this award will be chosen by the current Board of Directors.

Eligibility

A nominee for the Policy Leader of the Year Award shall meet **all** of the following criteria:

1. Have exhibited personal and professional dedication to improving American education through specific national achievements of singular merit within the past three years.
2. Have exemplified throughout his/her career the finest objective, informed, non-partisan leadership on issues within his/her purview.
3. Have demonstrated successful collaboration with other individuals, organizations or agencies in the field of education for effective, mutually beneficial purposes.
4. Have worked consistently to bring greater benefit to the educational experience of all students through achievements reflective of the principal purposes of the Association.

OFFICIAL NOMINATION FORM
NASBE 2014 Policy Leader of the Year Award

I am pleased to nominate the individual listed below for the **NASBE Policy Leader of the Year Award**:

Name of Nominee _____

Home Address _____

Telephone (h) _____ (c) _____ Email address _____

Name of Nominator _____

Title _____

Address _____

Telephone (h) _____ (o) _____ Email address _____

Signature _____ Date _____

PLEASE COMPLETE THE FOLLOWING QUESTIONS ON A SEPARATE PIECE OF PAPER AND ATTACH TO THE OFFICIAL NOMINATION FORM. (250 words or less per question)

1. Give a brief description of the nominee's professional career (employed/volunteer experience including current activities). *Resume may also be enclosed.*
2. List other civic and community work, achievements, recognitions, etc.
3. Provide a brief description of national achievements to improve American education *within the last three years.*
4. Describe the nominee's ability to work effectively and reach specific goals in collaboration with other individuals, organizations, or agencies.
5. Provide examples of the nominee's achievements in non-partisan, objective and informal leadership for public education.
6. List specific education policies that have been instituted or influenced through leadership of the nominee.

Return this Official Nomination Form by email or mail with the completed questions and letter of endorsement by **June 3rd** to:

Board of Directors
NASBE, c/o Kristie Jones
2121 Crystal Drive, Suite 350
Arlington, VA 22202
Email: kristiej@nasbe.org

Materials that are not at NASBE offices by the closing date cannot be considered by the Board of Directors.